



## Faculty Log In

Email Address: \*

Password \*

[Forgot Your Password?](#)

[Register Here](#)

Login

Please enter your login information



- 1) Click Faculty Adoptions from the drop down menu.
- 2) Register or Sign in (If you are already registered, skip to step 6.

## Select Registration Type

### Registration Options

**Make a Selection:**

[Create profile for Browsing and Shopping](#)

[Create profile for Adopting Books](#)



- 3) Make sure you create a profile for adopting books.

# Faculty Registration

\* = Required

## Faculty Information

<input type="text" value="Miranda"/>	<input type="text" value="M"/>	<input type="password" value="....."/>
<input type="text" value="Reed"/>		<input type="password" value="....."/>
<input type="text" value="MR143@mailbox.sc.edu"/>	<input type="text" value="MR143"/>	<input type="text" value=""/>
<input type="text" value="MR143@mailbox.sc.edu"/>		

## Challenge Question

This security question will be used to verify who you are in the event you forget your user password. Please select one security question from the choices available and enter an answer in the box provided.

Challenge Question:

Challenge Answer:

## Department Access

<input type="text" value="UNIV"/>	<input type="text" value="8039383753"/>	<input type="text" value="Ext."/>
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## Email Opt In/Out

- I want to receive emails particular to my school.
- Notify me when textbooks I have adopted are being bought back.

4) Use your USC Network Username here.  
5) Enter your primary department (You can add other ones later.)

UNIVERSITY OF  
South Carolina  
CENTER

Reg

[Textbooks](#) [Merchandise](#) [Graduation](#) [Buyback](#) [About](#) [Polic](#)

Your registration has been submitted.

6

7

6) Here you can add all of your departments.  
7) Click here to get to your adoption page.

# Faculty Adoptions

## Your Account

Welcome Miranda Reed

Log Out

- Update your profile
- Department Information
- View Submitted adoptions

## Submit Your Adoptions

### 1-2-3 Step-by-Step Method



#### Guided Adoption

- Limited to one course/section
- Can add merchandise
- Cannot save Partial adoption

### Maintenance

View Adoptions

- View submitted adoptions
- Search adoption history

Edit Adoptions

- Copy an adoption

Book List

- View your book list

8) Go through a guided adoption and it will take you step by step.

## Guided Adoption

Step 1: Create Course → Step 2 → Step 3 → Step 4 → Step 5

### Department and Term

Term:\* Select Term ▾

Department:\* Select Department ▾ Add Department

### Instructor Filter

Filter by Instructor: Select Instructor ▾

### Course Information

Select By Course/Section

Course:\* Select Course ▾

Section:\* Select Section ▾

Select by CRN/Unique ID

CRN/Unique ID: Select CRN/Unique ID ▾

Instructor:\*

Materials:

Check if course does Not require materials



Continue Cancel

9) If you have no Textbooks, click here and press continue.

# Guided Adoption

Step 1 → Step 2: Find Books → Step 3 → Step 4 → Step 5

Your Book List Browse Books Book Search History Add a Book

10

Search previous adoptions by Department or Term

Department: \*

UNIV

Term:

SUMMER

Instructor:

Instructor

Date Range:

mm / dd / yyyy

To:

mm / dd / yyyy

Search

History Results

No Courses were found matching your criteria.

Continue Cancel

10) You have a few options for finding books... Browse the database, search with ISBN or Title, and look at history. Your previous adoptions will be in the history file.

# Guided Adoption

Step 1 → Step 2: Find Books → Step 3 → Step 4 → Step 5

Your Book List Browse Books Book Search History Add a Book

11

Add an unlisted textbook to your Adoption Cart

Add a Book

Author \* (Max 14 characters)

Title \* (Max 39 characters)

ISBN (10 or 13 digit ISBN without commas)

Publisher (Max 10 characters)

Edition (Max 7 characters)

Adopt Clear

Continue Cancel

11) If you have a book you wrote or a book that is not coming up on the search list, enter it here.  
12) You can see what books you have adopted so far right here.

Adoptions Cart

FALL  
UNIV TEST  
Section: 102Test

WE THE PEOPLE, ESSENTIALS ED.-  
W/ACCESS

Detail Remove

12

# Guided Adoption

Step 1 → Step 2: Find Books → Step 3 → Step 4 → Step 5

Your Book List Browse Books Book Search History Add a Book

Search for textbooks by Author, Title, ISBN, or Keyword

ISBN: 9780393538885 Search

Textbook Search Results

© Copyright Year: All Years Filter: All Sorting By: Select

Adoptions Cart

FALL  
UNIV TEST  
Section: 102Test

**WE THE PEOPLE (ESSENTIALS THIRTEENTH EDITION)**  
Author: BENJAMIN GINSBERG; THEODORE J. LOWI; MARGARET WEIR; CAROLINE J. TOLBERT; ANDREA L. CAMPBELL; ROBERT  
Publisher: W. W. NORTON  
Edition: 13  
ISBN: 9780393538472  
Cover Type: Digital  
Vital Source: \$60.00  
Duration: 180 Days

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Publisher: W. W. NORTON  
Edition: 13  
ISBN: 9780393538472  
Cover Type: Digital  
Vital Source: \$46.67  
Duration: 180 Days

**WE THE PEOPLE, ESSENTIALS ED.- W/ACCESS**  
Author: GINSBERG  
Publisher: NORTON  
Edition: 13TH 21  
Status: Old Edition  
Check for new edition.  
ISBN: 9780393538885  
New Price: \$97.00  
Used Price: \$73.00  
Cover Type: Paperback



13) You will have the option to adopt the eBook or the hard copy. I will automatically add an eBook option, so click hard copy if that is what you prefer.

# Guided Adoption

Step 1 → Step 2 → Step 3 → Step 4: Select Usage → Step 5

## Select Usage

Adoptions Cart

FALL  
UNIV TEST  
Section: 102Test

WE THE PEOPLE, ESSENTIALS ED.- W/ACCESS

[Detail Remove](#)

### Textbooks

**WE THE PEOPLE, ESSENTIALS ED.- W/ACCESS**  
Author: GINSBERG  
Publisher: NORTON  
Edition: 13TH 21  
Status: Old Edition  
Check for new edition.  
ISBN: 978039353888  
New Price: \$97.00  
Used Price: \$73.00  
Cover Type: Paperback



Usage:\*

REQUIRED

Message to Book Store

No Access code needed.

14) Select if the book is required or not and leave a message for more details.

Current: 23 | Remaining: 1477 | Maximum: 1500

# Submitted Adoption

## Submit Complete

Success! Your adoption has been submitted.

Go to...

- [Print Adoption](#)
- [Create New Adoption](#)
- [Copy Adoption to New Course](#)
- [Faculty Adoption Home](#)



## Adoption Summary

**Adopter:** Miranda Reed

**Term:** FALL

**Instructor:** Miranda Reed

**Department:** UNIV

**Course:** TEST

**Section:** 102Test

**Course Message:** No Access code needed.

## Textbooks



**WE THE PEOPLE, ESSENTIALS ED. -W/ACCESS**

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**Publisher:** NORTON

**Edition:** 13TH 21

**Status:** Old Edition

**ISBN:** 9780393538885

**New Price:** \$97.00

**Used Price:** \$73.00

**Cover Type:** Paperback

**Usage:** REQUIRED

15) After pressing submit, you can review your adoptions and create a new one. You can also copy this adoption to another class.